

The Institution of Engineers (India)

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An ISO 9001:2015 Certified Organisation
8 GOKHALE ROAD, KOLKATA 700 020

Application for Fellowship (FIE)

For Office Use only

Name : _____
Last Name Remaining Name

In Capitals (As indicated in BE/B.Tech/Equivalent Certificate)

Passport or stamp sized photograph to be pasted here
(Please do not sign on the photograph)

DETAILS OF PAYMENT

- The payment towards the fees should be made in Demand Draft/Multi-city Cheque in favour of The Institution of Engineers (India) payable at Kolkata.

Draft or Cheque No: of Amount (₹/\$) Date

- Application must reach the Institution with requisite fees in hard copy, if payment made by Demand Draft/Multi-city Cheque.

The hard copy of application should reach :-

The Director (Membership)
The Institution of Engineers (India)
8 Gokhale Road
Kolkata 700020

DETAILS OF BANK ACCOUNT OF THE CANDIDATE (Necessary in cases of refund of Fees)

Account holder's Name _____

Name of the Bank & Branch _____

Account number _____ IFSC No. _____

Note:- Please enclose i) Cancelled cheque leaf bearing the Name of A/C holder OR ii) photocopy of the first page of bank pass book containing name of A/C holder, A/C No., IFS Code

For Office use only

N. B. Filling this part is necessary for photo ID card. Do not sign/stamp on the photograph.

Name : _____
Last Name Remaining Name

In Capitals (As indicated in BE/B.Tech/Equivalent Certificate)

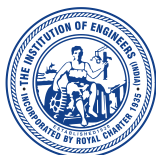
Specimen Signature →
of the Applicant
(preferably in English)

The signature should not touch the box
(Use black ink only)

Passport or stamp sized photograph to be pasted here
(Please do not sign on the photograph)

Benefits of Corporate Membership (AM/M/F) of IEI

- a. Corporate Members are entitled to receive Chartered Engineer certificate on payment of requisite fee.
- b. IEI has forged partnership with the globally renowned journal publishing house: **SPRINGER**. Corporate Members are entitled to make free e-access of Journal by logging in through www.ieindia.org.
- c. Corporate Members may access the **IEI Library** (Engineering Information Service Centre) at the headquarters as well as State and Local Centres of IEI.
- d. Corporate Members are entitled to receive the monthly e-newsletter '**IEI NEWS**' and '**EPITOME**'.
- e. Opportunity to participate in technical events e.g. Seminars, Symposia, Conventions, Workshops etc. organized by various IEI centres at State, National and International levels at a concessional rate of 20%.
- f. Corporate Members may avail the opportunity of staying in the **IEI guest houses** spread over all important locations in India. A list of all the guest houses is available at IEI website (www.ieindia.org).
- g. Corporate Members employed in Educational Institutes are normally given preference in the disbursement of grant-in-aid for R&D activities.
- h. Corporate Members may participate / contest in IEI elections as per Bye- Laws of the Institution.
- i. Corporate Members may access a cloud-based platform '**ENGGtalks**' for technical networking, collaborating and community learning.
- j. Corporate Members can avail the **PE/Int.PE/Chartered Engineer Certificate** for their professional development. Details available at IEI website (www.ieindia.org).



The Institution of Engineers (India)



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8 GOKHALE ROAD, KOLKATA 700 020

Application Form for Fellowship (FIE)

If applying for upgradation from AM/M Grade, Please mention your existing Membership No.
AM/M _____

The fields marked '*' are mandatory

1.0 Personal Information*

Use all Capital Letters within the box without touching the boundaries. Leave one box blank after completing each word

Name*

[As per BE/B.Tech/Equivalent Certificate. If the name differs from the Certificate, please enclose documents as listed in 5.0 (e) of the Annexure]

Father's/

Husband's Name

Date of Birth (dd/mm/yyyy)*

Aadhar Number*

Address for Correspondence (Address to be recorded in the roll)

Permanent Address

Pin Code

State

Pin Code

State

Country

Country

Tel

Tel

Mobile*

Mobile*

E-mail*

E-mail*

Whether Enclosed
Documentary Proof
Yes No

2.0 Educational Qualification*

Name of Examinations Passed (BE/B.Tech/ M.Tech or Equivalent)	Year of Passing	Branch of Engineering (e.g. Civil, Electrical, Computer, etc.)	Examining Authority (University etc.)	Full Name & Address of Institute/ College	Mode of Qualification (Regular/Distance) Part-Time

Whether Enclosed
Documentary
Proof Yes No

3.0 Present Position (Retired persons should mention last held position)*

Present/Past Designation	Date of holding the Position	Place of Posting	Name & Address of the Employer

Whether Enclosed
Documentary Proof
Yes No

FOR OFFICE USE ONLY

Recommended / Not Recommended	Remarks (if any):
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[Secretary & Director General]

4.0 Chronological Engineering Career (from the year of passing of BE/B.Tech/Equivalent)*

Exact Designation	From (Date)	To (Date)	Place of Posting	Full Name and Address of the Employer

Please fill-up the post qualification experience or your latest CV

(Pl attach separate sheet in the same format, if required)

5.0 Choice of Engineering Discipline/Division*: _____

Note 1: A Fellow can't be attached with more than one Engineering Discipline/Division.

Note 2: An Applicant should not opt for the Engineering Division in which he/she wants to appear as additional branch in Section B Examination of the Institution.

6.0 Declaration*:

- After having fully understood the Information and instruction as given in the Annexure, I hereby apply for election as a **Fellow** of the Institution of Engineers (India) in accordance with the Charter of Incorporation and the Bye-Laws as they now are at IEI website www.ieindia.org or as they may be legally altered hereafter.
I further declare that before exercising the option to apply for Membership, I have fully and carefully perused and acquainted myself with, all the clauses and contents of the Royal Charter, Bye Laws and Regulations of the Institution (available on the Website i.e. www.ieindia.org). Accordingly, while applying for Membership, I also voluntarily agree and give my free consent to allocate all one time Life Compounding Fees, Composite Subscription and Journal Fees, to be paid by me, as part of Permanent Reserve Fund (Corpus Fund) of The Institution of Engineers (India), provided in Clause 108 of the Bye Laws.
- I also do hereby undertake that in the event of my election as a **Fellow**, I will be governed by the Bye-Laws and the Regulations of the Institution as they now are or they may hereafter be legally altered and that I will accept as final and binding the decisions of the Council in all matters dealt with by them in accordance with the provisions of the Charter, Bye-Laws and Regulations, and will forthwith cease to describe myself as a **Fellow** or to designate myself as belonging to the Institution in any other form, on receipt of a notice from the Secretary and Director General that acting under the powers conferred upon them by the Bye-Laws and Regulations the Council have declared myself to be no longer as a **Fellow** of the Institution. I further undertake that I will promote the objects of the Institution, as far as may be in my power, provided that whenever I shall signify in writing to the Secretary and Director General that I am desirous of withdrawing from the Institution, I shall after the payment of any arrears which may be due by me at that period be free from this obligation.
- I have noted that the decision of the Council of the Institution shall be final in granting the Membership and the District Court at Alipore, 24 Parganas (South) shall have the exclusive jurisdiction in settlement of the dispute, if any, arising out of this Membership.
- I, solemnly declare that the documents presented for application towards membership of the Institution are authentic and the information given by me above is true to the best of my knowledge and belief. If the information submitted by me are found to be fake or information furnished by me are false, I am solely responsible for the same and my application/membership may be rejected/ceased without assigning any reason. I hereby give my full consent to include my name and contact information as they are now or may be altered hereafter in all the directories/lists of members as deemed fit by the Institution. I also undertake to abide by Professional Conduct rules and/or Code of Ethics that the Council may frame from time to time.

Yours Faithfully,

Date:

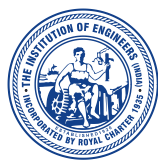
Signature of the Applicant

7.0 Application for Chartered Engineer Certificate

I also wish to avail Chartered Engineer Certificate. I have made additional payment (as mentioned in 7.0 of the Annexure) for the Certificate. Yes / No

[If yes please remit the total payable amount (fees for Membership & Chartered Engineer Certificate) in a NEFT/online transfer]

Signature of the Applicant



The Institution of Engineers (India)

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IMPORTANT INFORMATION AND INSTRUCTIONS FOR FIE APPLICANTS (The pages of Instructions sheet should not be attached with the Application)

1.0 Fee Payable along with Application

Application		Fee for Applicants from India & Nepal (₹) including GST	Fee for Applicants from SAARC Countries	Fee for Applicants from any other Countries INR
For Direct Enrolment		20060	Rs 36,000	Rs 84,600
For transfer from	AMIE to FIE	15340	Rs 21,750	Rs 48,450
	MIE to FIE	13452	Rs 15,600	Rs 34,575

N.B.

Modes of payment :

- The payment towards the fees should be made in Demand Draft/Multi-city Cheque in favour of THE INSTITUTION OF ENGINEERS (INDIA) payable at Kolkata.
- Application must reach the Institution with requisite fees in hard copy, if payment made by Demand Draft/Multi-city Cheque.

The hard copy of application should reach :-

**The Director (Membership)
The Institution of Engineers (India)
8 Gokhale Road
Kolkata 700020**

2.0 Eligibility Guidelines for the Fellow Membership (FIE)

- Age: Minimum 40 years on the date of application.
- Educational Qualification: BE/B.Tech or equivalent qualification recognized by the Institution shall be accepted for various classes of membership. Other qualification may be accepted in consultation with the Equivalence Committee.
- Experience: Any applicant with BE/B.Tech or equivalent qualification recognized by the Institution and a total postqualification experience of atleast 15 years and holding a position of high responsibility.

'Position of High Responsibility' for:-

- Applicants from Indian Army/ Navy / Air Force/ Paramilitary Force should have a total post-qualification experience of atleast 15 years in the rank of Lt Col or above in Indian Army and equivalent posts in Indian Navy / Air Force/Paramilitary Force.
- Applicants working/worked in PSUs in India at a Senior Managerial position and having a total post-qualification experience of atleast 15 years will be eligible for Fellow (FIE).
- Applicants working/worked in CSIR or other Govt research Laboratories/ Institutions with a total post-qualification experience of atleast 15 years should be at the grade of Scientist E or above to be eligible for Fellow (FIE).
- (A) Applicants working/worked in other Central / State Government organizations should have a total post-qualification experience of atleast 15 years and be at the rank of Superintending Engineer or above.
(B) Applicants working/worked in other Central / State Government organizations should have a total post-qualification experience of atleast 15 years out of which minimum 8 years is in the rank of Executive Engineer.

(Copy of tenure of Executive Engineer should be attached if applicable)

- Professors/ Associate Professors working/worked in Universities / Degree Colleges who have attained a total post qualification experience of atleast 15 years.
- Applicants working/worked as Principal in a Polytechnic with a total post-qualification experience of atleast 15 years would be eligible for Fellow.

VII) Self Employed applicants for Fellow (FIE) may be classified into two categories:

- (A) Those who own organizational setups
- (B) Individual Practitioners e.g. Consultants/ Surveyors/ Valuers/Loss Assessors etc.

'Position of High Responsibility' for:-

- (A) Self Employed applicants who own organizational setups should satisfy that
 - (i) He/ She is having a total post-qualification experience of atleast 15 years.
 - (ii) Best of the last 3 years' annual turnover as reflected in the certificate by Chartered Accountant or IT Returns should be 5 crores or above.
 - (iii) Minimum age of the organization should be 10 years.
- (B) Individual Practitioners (e.g. Consultants/ Surveyors/ Valuers/ Loss Assessors etc.)
 - (i) He/ She is having a total post-qualification experience of atleast 15 years.
 - (ii) Self Employed applicants (e.g. Consultants/ Surveyors/ Valuers/ Loss Assessors etc.) should have minimum gross total of individual annual income of Rs. 20 lacs as reflected in income tax returns for any of the last 3 years' from the date of applications.

VIII) The applicants working in Private organization will be eligible for Fellow (FIE) on satisfaction of the following condition:

The applicant should have a total post-qualification experience of atleast 15 years and his/her salary/compensation package should be Rs. 2 Lakhs per month [US\$ 3,000 per month or equivalent for applicants working abroad] as per Form 16/Income Tax Return as applicable.

N.B.

1. Every applicant is supposed to enclose documentary proof in support of his/her satisfying the respective eligibility criteria as mentioned herein above.
2. Every applicant should satisfy all the criteria listed in 1, 2 & 3 viz., Age, Educational Qualification & Experience and Professional Attainments of atleast 15 years and holding a position of high responsibility at the time of submitting the application.
3. The position held as In-Charge or Officiating shall not be considered as relevant position.

3.0 Documents to be attached [Photo copies to be self attested]

- a. Certificate in support of Date of Birth.
- b. Certificate in support of examinations passed including BE/B.TECH final pass certificate (or marksheets with Provisional Certificate).
- c. Documentary proof in support of Present Position/Designation. For retired persons, proof in support of last held position/designation. Military personnel (or ex-servicemen) should enclose documentary proof in support of : i) Present Rank (Last held rank for ex-servicemen), ii) Actual date of commission and (iii) personal number.
- d. Documentary proof in support of salary e.g. payslip/salary certificate etc. for employed persons in private sector. For retired persons, proof in support of last drawn salary should be attached.
- e. For Self Employed Persons, Annual Turnover of the Organisation for last 3 years (duly certified by a Chartered Accountant) or last 3 years Secure Tax Returns should be attached.
- f. Attested copy of Documentary Evidence (e.g. Marriage Certificate or Affidavit from First Class Magistrate) must be enclosed in support of Change in Name (if any). (No request for change in name is entertained after enrolment).

N.B. : ALL OF THE ABOVE DOCUMENTS MUST BE SELF ATTESTED.

4.0 Choice of Engineering Discipline/Division

- a. The applicant shall be attached to any one of the following Engineering Divisions as per his/her engineering qualification and professional experience. Choice of attachment to any Division needs to be supported by adequate proof of qualification/ expertise/experience in that Division.

● Aerospace ● Agricultural ● Architectural ● Chemical ● Civil ● Computer ● Electrical ● Electronics and Telecommunication ● Environmental ● Marine ● Mechanical ● Metallurgy & Materials Science ● Mining ● Production ● Textile

Engineering Specialization	Engineering Division to be attached with
Petroleum, Petrochemical, Biotechnology, Food Technology, Biochemical Engineering, Pulp and Paper Technology, Sugar Technology, Leather Technology, Plastics & Rubber Technology, Polymer Engineering, Polymer Science & Rubber Technology, Oil Technology, Paint Technology	Chemical Engineering
Ceramic Engineering / Technology, Material Science & Technology	Metallurgy & Materials Science
Information Technology	Computer Engineering

Engineering Specialization	Engineering Division to be attached with
Instrumentation & Measurement, Instrumentation	Electronics & Telecommunication Engineering/Electrical Engineering
Bio-medical Engineering, Applied Electronics & Instrumentation Engineering	Electronics & Telecommunication Engineering
Industrial Engineering, Automation & Robotics Engineering, Industrial Engineering and Management, Printing Technology	Production Engineering
Power Engineering, Electrical & Electronics Engineering Instrumentation & Control Engineering	Electrical Engineering
Automobile Engineering, Energy	Mechanical Engineering
Transportation Engineering	Civil Engineering

- b. Applicant should not opt for the engineering division in which he/she wants to appear in additional branch in Section B examination of the Institution.
- c. Many Membership Applicants may have engineering qualification in specialized branches which are not available in the above list of Engineering Divisions. Following is the mapping tables for such Engineering Disciplines/Divisions.

5.0 Application for Chartered Engineer Certificate

As per the Declaration No.16 of the Royal Charter, 1935 and Clause 69(i) of the Bye Laws & Regulations of the Institution, every life Corporate Member (FIE/MIE/AMIE) is entitled to use the style and title of Chartered Engineer (India) and can use the description as C.Eng(I) after his/her name. Soft copies of The Royal Charter and the Bye Laws & Regulations of the Institution are available at IEI website www.ieindia.org. Any Life Corporate Member may apply for Chartered Engineer Certificate with necessary fee as per the Table below.

Fees for Life Corporate Members who are applying for the first time		Fees for Life Corporate Members who have enclosed copy of the Chartered Engineer Certificate issued earlier	
Applying from India/Nepal	Applying from other Countries	Applying from India/Nepal	Applying from other Countries (INR)
Rs. 29,500 (including GST)	Rs 56,250	Rs. 5900 (including GST)	Rs 15,000

It has been observed that the Chartered Engineer certificate is often useful for the following purpose:-

- i) To be empaneled as Valuer, Loss Assessor in various financial institutions like Banks, Insurance companies etc.
- ii) To be empaneled as Chartered Engineer in the Original Side of High Courts, Central Excise and Customs and other similar govt concerns.
- iii) To win contract of civil works from Municipal Corporation and similar govt bodies.
- iv) To have better opportunity of being employed and/or promoted in foreign companies.
- v) To practice as self employed consultant in India and abroad.

In general, the Chartered Engineer certificate being issued by the IEI, plays the role of recognition and acceptance of one's techno-academic qualification and professional attainment on a global platform.

The proforma application for Chartered Engineer Certificate is available at our website www.ieindia.org

6.0 Other Information

- a. Applicants residing in abroad must remit the fee in Equivalent INR.
- b. Complete Application Form along with all necessary self attested Documents must be sent by the Applicant directly to the Director (Membership), The Institution of Engineers (India) at 8 Gokhale Road, Kolkata 700 020.
- c. Applicants are advised to keep the photocopies of the filled in Application Form along with the demand draft and all documents attached therewith for information and future reference.
- d. Any deficiency/discrepancy in the Application Form is intimated by sending a Letter to the Applicant. Also, month wise list of such 'Discrepancy in Application' with details are available at our website www.ieindia.org. Every applicant should positively comply his/her discrepancy (if any) within **two month. Failure may liable the application to be cancelled.**

- e. In case a candidate is not eligible for election, he/she is eligible for refund of his/her fee paid for the application, without any interest thereon, after deducting non-refundable Processing charge of **Rs 1000** from the applicants.
- f. Every Applicant should carefully note the DD/Cheque No. and the unique **Reference No.** received by SMS/IVRS and refer the same for all future correspondence with IEI.
- g. **The decision on every Application rests with the Council of IEI only, which is final and binding on the Applicant.**

7.0 Acknowledgement for Receipt of Payment

Through SMS:

Acknowledgement is sent by SMS regarding receipt of payment within seven working days after receiving the documents. Please quote mobile number to get SMS acknowledgement of receipt of payment as well as other important announcements. The SMS message containing the **Reference No.** should be noted for any future queries/ communications, if any.

8.0 Query for the Status of Application

a. *Through Internet:*

The processing of Application for enrolment normally takes two months time after receipt of the Application. The list of 'New Enrolment' and the list of 'Discrepancies in Applications' are available at our website. To know the status of application (after allowing the usual processing period) please visit: www.ieindia.org and click on the 'Membership' Tab on the Homepage. In case of further query/clarification, applicants may feel free to contact the Membership Department in the Headquarters through the email id: **membership@ieindia.org**. Please quote your **Mobile number** and DD/Cheque No./Online **Reference No.** of remittance in all such communications.

In case of any discrepancy of documents, please forward the scan images of the same through e-mail id: memb_disc@ieindia.org.

b. *Through Phone:*

Applicants may also get their queries answered dialing **(033) 40155268/40106269/40106299/40106302**.

9.0 Post Enrolment

- i) After enrolment, system generated letter of election, money receipt and Digital Membership Certificate will be sent by e-mail.
- ii) The membership certificate and photo identity card are expected to be delivered at the registered address within 1-2 months from the date of enrolment.
- iii) Any Change in Address should be updated by Corporate Members by logging in through our website www.ieindia.org.